Dear 4-H Advisors and Volunteers,

Due to our office being closed through Friday, January 15th and not re-opening until Tuesday, January 19th, following the Martin Luther King Holiday, we are doing a one-day drive thru pick-up event on **Monday, January 11th from 9 a.m.-6:00 p.m.** in front of the OSU Extension Office building. If Monday, January 11th does not work for you to come and pick up the following, then they will be available in the office for pickup after re-opening on Tuesday, January 19th. Our office will then be open on Mondays, Tuesdays, and Thursdays from 8 a.m.-4:30 p.m.

On Monday, January 11th, you will be given the following:
1) Beginning of the year club packets for Organizational Advisors
2) 2021 4-H Family Handbook
3) Other resources and information
4) 4-H enrollment yard sign

In return, we will collect Secretary and Treasurer books and Honor Club forms from you if you have them ready to turn in. Otherwise, we are extending the deadline for them to be turned in to us to no later than **noon on Thursday, January 21st**. This will give you from 8 a.m.-4:30 p.m. on Tuesday, January 19th and 8 a.m.-12:00 p.m. on Thursday, January 21st to turn them into our office.

As a reminder, be sure to sign up for one of our annual Policy 1.50 trainings and 4-H update that will be held virtually via Zoom. We also plan to train you all in enrolling in our new database, 4-H Online 2.0. There will be **no** hard copy enrollments.

Please use the following link to register for one of our trainings: [https://go.osu.edu/voltraining](https://go.osu.edu/voltraining). Registration deadline is **January 12th**. Once you have submitted your registration, you will receive an automatic e-mail reply with more information including the Zoom link. Any active volunteers **must** attend a training to be a volunteer for the 2021 year. Full participation is **required** and attendance will be assessed multiple times throughout the course of each training.

**Thursday, January 14th** from 6-8 p.m.
**Tuesday, January 19th** from 12-2 p.m.
**Tuesday, January 19th** from 6-8 p.m.
**Saturday, January 23rd** from 9-11 a.m.

If you have any questions, please reach out to Erin or Katie at **Mancuso.48@osu.edu** or **cole.537@osu.edu**.

We look forward to seeing you soon!
Katie Cole

Extension Educator, 4-H Youth Development

Erin Mancuso

Office Associate